

User's Guide for the IFQ, and Halibut CDQ Internet Reporting System July 12, 2002

The IFQ and halibut CDQ Internet Landing reporting system may be accessed via the NMFS, Alaska Region web site at: <https://www.fakr.noaa.gov/ram/ifqatm> (note the use of “https” rather than the usual “http”). You can also reach this reporting system from the RAM page of our Regional NMFS web site at: <http://www.fakr.noaa.gov/ram>.

To use this system you need (at your expense): A computer with printer, paper, Internet service and an Internet browser such as Netscape or Microsoft Explorer. Also, for security reasons cardholders will need to know their NMFS ID (in addition to their permit number and PIN, and vessel ADF&G number) and each Registered Buyer will need their own password.

Select a “strong” password and safeguard it. Your Registered Buyer password may be a maximum of 16 characters (letters, numbers and “special characters”) and is case-sensitive; we recommend using at least six characters. Guidance on selecting a strong password can be found below.

Cardholders

• ***If a cardholder forgets his/her NMFS ID:*** Contact NMFS/RAM staff.

Registered Buyers

• ***To activate a first time Registered Buyer Password:*** Select a password and contact NMFS/RAM staff in writing (by U.S. mail, facsimile (FAX), or e-mail) to activate your selection. *Safeguard your password once it is activated!*

• ***If you forget your password:*** You must make a written request for a reminder. Contact RAM staff or Enforcement Data Clerks by U.S. mail, FAX, or e-mail. We will not provide passwords on the telephone. We will send your password only to addresses (mail, FAX, or e-mail) we already have on file for the Registered Buyer. For security reasons, we cannot accept address or email change requests by telephone.

• ***To change your password:***

To change your own password on the Internet: Log in with your current password and select the “change password” function. A new password will be immediately effective.

To have RAM change your password: Select a new password and contact RAM staff in writing; provide both your old and new passwords. A new password will be immediately effective on processing and we will notify you of the change in writing to the Registered Buyer’s address (mail, FAX, or e-mail) we already have on file.

How to contact us:

RAM staff

- a.) By telephone toll free at: 1-800-304-4846 (option 2); or at: 907- 586-7202.
- b.) By fax at: 907-586-7354
- c.) By U.S. mail at: NMFS/RAM
PO Box 21668
Juneau, Alaska 99802
- d.) By E-mail (monitored 8-4:30 Federal workdays only): RAM.Alaska@noaa.gov

Enforcement Data Clerks

- a.) By telephone toll free at: 1-800-304-4846 (option 1) or at: 907-586-7163.
- b.) By fax at: 907-586-7313

How to Select a Strong Password

A password is not just a way to get into the computer system; it is a way to keep unauthorized people out. Even though you may not store sensitive material on your computer, your password may be all that a hacker needs to pass from the outer regions (where you compute) to the inner regions (where the sensitive data resides) of your organization's network.

Choose a password difficult for an unauthorized user to guess (and one that is easy for you to remember). Random alphanumeric compositions (for example, AX\$78BO@) are difficult to guess, but can be hard to remember. Some ideas for constructing a strong password include:

- a. Use an acronym from an easy to remember phrase. "The Cat in the Hat Ate Green Eggs" can translate into "TCITH8GE."
- b. Alternate between one or two consonants and one or two vowels. This provides nonsense words that are usually pronounceable, and thus easily remembered. Examples: Aroutboo, Aquadpop.
- c. Choose two short words and concatenate them with a punctuation character between them. For example: Adog;rain, Abook+mug, Akid?goat.
- d. Use both upper and lowercase letters.
- e. Use numbers and special symbols (!@#\$) with letters. For example, "You Are My Sunshine" could become "Yr#M#ss."
- f. Use misspelled words (kantUSpel?).

Do Not Use

- a. Any example used in the previous section or in a similar discussion of passwords.
- b. Your login name in any form (as-is, reversed, capitalized, doubled, etc.).
- c. A name associated with you in any way (your middle initial, spouse's first name, a maiden name, pet's name, child's name, or favorite celebrity, sports team, or hobby).
- d. Any proper name (first name or last name).
- e. Other information easily obtained about you. This includes license plate numbers, telephone numbers, social security numbers, the brand of your automobile, the name of the street you live on, etc.
- f. Any word in any dictionary in any language in any form. Don't simply reverse the spelling of a dictionary word.
- g. Slang words, obscenities, technical terms, jargon, or computer brand names.
- h. Simple patterns, including: passwords of all the same letters or digits, simple keyboard patterns, or anything that someone might easily recognize if they see you typing it.
- i. Objects that are in your field of vision at your workstation.
- j. Any password that you have used in the past or any password with less than six characters.

LOGGING ON TO REPORT IFQ & CDQ LANDINGS ONLINE

Once you have contacted RAM to obtain your password, you are ready to report online! In helping to get you started, following this page of guidance are “pictures” of screens that you will encounter when logging on and reporting a landing.

From the RAM main page (<http://www.fakr.noaa.gov/ram/default.htm>), click on “Report Online,” about half way down the page. After clicking on that link, the “Registered Buyer Login” screen will appear. Enter the required information.

After entering in the Registered Buyer number and password, the “Cardholder Login” screen will then appear. Enter the required information.

Next, the “Menu” screen will appear. The four different options of which you can select from should be self explanatory. However, the last screen “picture” within this document shows what the screen would look like when “Landing” is selected.

Please do not hesitate to contact us if you have further questions.



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CDQ Halibut and IFQ Online Reporting

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Registered Buyer Login

For security reasons, Registered Buyers must log in at least once per day. However, once completed, you may remain logged into the system and minimize this page when the IFQ Landings Reporting System is not in use. To change Password click the RB Password Change menu option and then Login using your existing Password. Cardholders may log in without Registered Buyers to check IFQ and vessel balances only.

Registered Buyer
Number:

Password:

RAM Contact Information

Restricted Access Management Program
National Marine Fisheries Service
PO Box 21668
Juneau, AK 99802-1668
Phone: (800) 304-4846 (option #2)
Phone: (907) 586-7202 (option #2)
Fax: (907) 586-7354
Email: RAM.Alaska@noaa.gov



**National Marine
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Cardholder Login

Log in using your IFQ permit number and PIN. After logging on, you can:

- Make an IFQ landing if a Registered Buyer is also logged in.
- Reprint a receipt for a previous landing if a Registered Buyer is also logged in.
- Check a vessel or IFQ account balance.

Please Note: If you are a hired skipper you must provide authorized vessel ADFG number.

Cardholder NMFS ID:

Permit Number:

PIN:

Vessel ADFG Number
printed on card
(Hired skippers only):

Login

RAM Contact Information

Restricted Access Management Program

National Marine Fisheries Service

PO Box 21668

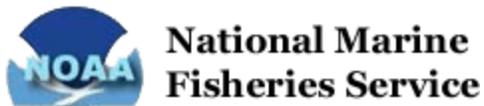
Juneau, AK 99802-1668

Phone: (800) 304-4846 (option #2)

Phone: (907) 586-7202 (option #2)

Fax: (907) 586-7354

Email: RAM.Alaska@noaa.gov



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Menu

This page allows you to select IFQ functions. Using the buttons below you can:

- Make an IFQ landing
- Reprint a receipt for a previous landing
- Check a vessel or IFQ account balance

Please Note: A Registered Buyer must also be logged in order to report an IFQ Landing or reprint a receipt.

Registered Buyer: ALASKA PACIFIC SEAFOOD

Permit Number: 466

Permit Holder: PAUL FISHER

Species: 200

Landing

Allows you to submit a landing report. This section will not appear if no registered buyer is signed on

Fish Ticket Number:

Reprint Receipt

To reprint a landing receipt enter the fish ticket number and click the button. This section will not appear if no registered buyer is signed on.

Vessel ADFG#:

Vessel Balance

Displays vessel cap information for this vessel and species combination.

IFQ Balance

Displays IFQ account balance by area.



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Landing

Use this page to report a landing of CDQ Halibut, or IFQ Halibut or Sablefish. This is an alternative to using the ATM swipe card machine.

Registered Buyer: ALASKA PACIFIC SEAFOOD

Permit Number: 466

Permit Holder: PAUL FISHER

Species: 200

Authorized Vessel: NONE

Vessel ADFG#:

Gear Type:

Weight Unit of Measure:

Port Number:

For a list of port numbers click [here](#)

If this landing is for halibut taken as bycatch in another fishery please indicate the fishery type:

Fish Ticket Number:

Stat Area:

Product Code	Ice/Slime Included	Sold Weight	Retained Weight
<input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>

<input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>

Submit

Reset

Cancel

Submits the landing report and displays the receipt for you to print. This may take some time, the landing has been reported when the receipt page is displayed.

Resets this page back to the way it looked before you started typing.

Returns to the Cardholder Menu without submitting any data on this page.